



## PCEA KAREN WEST PARISH

### Muteero Congregation

## Report by Church Groups and Committees to the Year 2024 Congregation AGM

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[insert Group/Committee Name] Report to the PCEA Muteero Congregation Annual General Meeting – Year 2024 on the Status of the Group or Committee for the Financial Year 2023/2024 as at 30<sup>th</sup> September 2024

### 1. Introduction

- Brief introduction to the group/committee, including its purpose, mission, and key activities during the year.
- Mention the leadership team or key members of the group/committee.

### 2. Membership Update

- **New Members:** Number of new members added to the group/committee during the year.
- **Members Promoted to Higher Glory:** List any members who passed away during the year, with brief acknowledgments of their contributions.
- **Members on Transfer:** List any members who were transferred to other congregations or moved away.

### 3. Activities and Achievements for the Year

- Summary of the major activities carried out by the group/committee throughout the year.
- Notable accomplishments, events, or initiatives that contributed to the congregation or community and most importantly number of those who have received Christ Jesus as Lord and Savior during the period in review.
- Participation in church-wide activities (e.g., fundraising, outreach programs, special services).
- Specific outcomes or impact of the activities on the congregation or target beneficiaries.

### 4. Financial Report

- Overview of the group's/committee's financial status for the year.
- Summary of income (including fundraising, donations, grants, or other sources).
- Summary of expenses (operational costs, event expenses, charitable contributions).
- Net financial position at the end of the year.
- Any pending financial matters or debts.

### 5. Challenges and Lessons Learned



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- Description of any challenges faced during the year (e.g., financial constraints, low participation).
- Strategies employed to overcome these challenges.
- Lessons learned that could improve future activities or operations.

### **6. Plans and Recommendations for the Coming Year**

- Outline of planned activities or goals for the upcoming year.
- Proposed budget or financial requirements.
- Recommendations to the congregation or session for support, if needed.
- Any suggested changes to the group's/committee's structure, leadership, or operations.

### **7. Acknowledgments**

- Express gratitude to group members, the congregation, church leadership, and any partners or sponsors.
- Mention any individual members who went above and beyond in service or contributions.

### **8. Photographs of the Year's Activities**

- **Photo 1:** [Insert caption describing the activity/event shown in the photo, including date and location.]
- **Photo 2:** [Insert caption describing the activity/event shown in the photo, including date and location.]

### **9. Conclusion**

- Final thoughts on the year's work and aspirations for the coming year.
- Reaffirmation of commitment to the Great commission by our Lord and Savior Jesus Christ In Matthew 28:19 to "Go Ye and make disciples of all nations" Vision & Mission of PCEA Karen West Parish and PCEA Muteero Congregation.

### **Submitted by:**

- [Name]
- [Position in the Group/Committee Year 2023/2024]
- [Date]