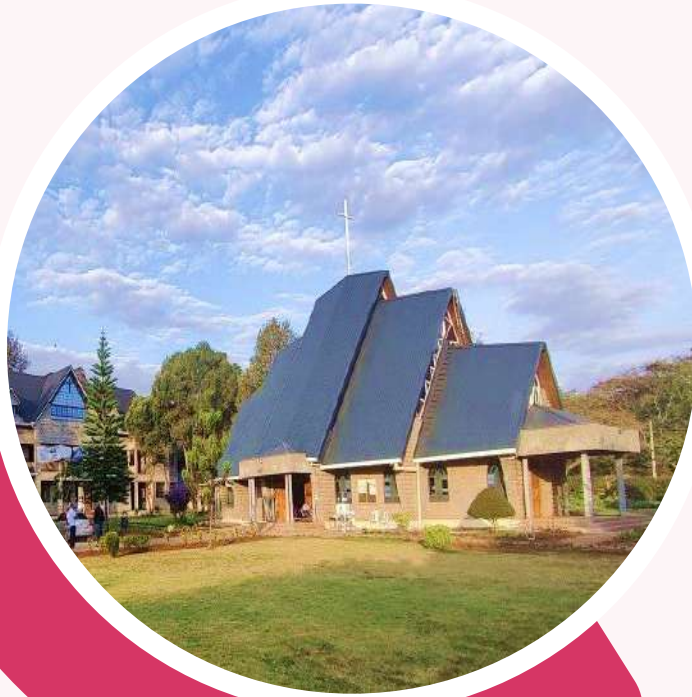




MILIMANI SOUTH PRESBYTERY  
**KAREN WEST PARISH**  
**PCEA MUTEERO CHURCH.**

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ANNUAL GENERAL MEETING REPORTS  
**2021 / 2022.**

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PCEA Muteero Kerarapon Road, Off Ngong Road  
P.O. Box 24346 - 00502 Karen, Nairobi

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MILIMANI SOUTH PRESBYTERY

KAREN WEST PARISH

PCEA MUTEERO CHURCH



# **ANNUAL GENERAL MEETING**

## **SUNDAY, 18<sup>TH</sup> DECEMBER 2022.**

### **AGENDA**

---

1. Welcome
2. Attendance
3. Adoption of Agenda
4. Confirmation of Minutes of Last AGM Held on 19<sup>th</sup> December 2021
5. Chairman's Report
6. Auditors Report For FY2021/2022
7. Appointment Of Auditor For FY 2022/2023
8. Approval Of 2022/2023 Budget
9. Group & Committee Reports
10. AOB

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PCEA Muteero Budget FY 2022/2023

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# Chairman's Report

## Elder Wangai M. Maina

I greet you all in the name of our Lord Jesus Christ! Another year has come and gone, and I take this opportunity to welcome members, and all other interested parties, to our Annual General Meeting, where we review our performance during the year 2021/2022. I am grateful to the Lord Most High and our Savior Jesus Christ for surely it is by His Grace and Mercy alone that we have made it this far.

The Period in review was a period of new experiences from the transition of Parish Ministers, from Rev. Dr. Alphonse O. Kanga to Reverend Simon N. Kamande and our race to comply with the requirements for the sub-division of PCEA Karen Parish resulting in our congregation becoming a Single Congregation Parish.

Through it all, I have witnessed the faithfulness of our Lord and Savior Jesus Christ and the Unity of the entire congregation. Your participation in all the events and your overwhelming love and positive response to the events as they emerged, is humbling.

On behalf of the Elders and entire leadership of PCEA Muteero, I want to say a big thank you and Pray that the Lord who opens and no one can shut (Revelation 3:7) would open doors of the Lord's blessing, provision and presence to each and every member always.

The year begun with the following officials who were elected to the LCC Executive for the year 2021/2022

- |                             |   |                                  |
|-----------------------------|---|----------------------------------|
| 1. Elder Wangai Maina       | - | Chairman                         |
| 2. Elder David Kamau Ndegwa | - | LCC Secretary                    |
| 3. Mrs. Faith Mureithi      | - | LCC Treasurer                    |
| 4. Mr. Chris Karumba        | - | Finance and Development Chairman |
| 5. Dr. Gladys Kinyanjui     | - | LCC Vice Secretary               |

I give thanks to God for the above Team that has worked very closely together, and to the outgoing Church Administrator Mr. Charles Mutembei, all the Church staff, the Elders Council, church groups and committees, the LCC and to our former and current Parish Minister. Together as one and by God's grace, we have navigated the year in review, the transition to a Parish and remained focused on seeing that PCEA Muteero Church, through you our members, remain: -

- Committed to Love, worship and please our Lord and Savior Jesus Christ,
- In love for one another as one family,
- Growing in the Word and in Faith,
- Passionate to missions and social responsibility
- Focused that our church fellowship and facilities, attract people from all over the World to come, attend, and Worship the King of Kings and Lord of Lord's.

## Highlights for the Year 2021/2022

### 1. CONGREGATION GROWTH

As at the time of preparing this report our membership growth is as under: -

#### a. Membership

Category	2021	2022	YTY TREND
Full Communicant members	330	387	+ 16%
Associate members	6	7	+ 0.16%
Adherents	35	59	+ 69%
Children	105	150	+ 42%

It's important that we remember Goal 3 of the PCEA Karen Parish Year 2020-2025 Strategic Plan on Maximizing church membership and retention. The target for the annual growth of congregations within the Parish is set at 30% per annum. This means we in Muteero ought to be growing by 100 members per annum or 8 members per month and together, aligned, committed and united in prayer and teamwork, we will see to the full implementation of the strategic plan so that we can attain the said goal and surpass it.

Now that we finally have our own Parish Minister we look forward to exponential growth. We look forward to receiving Rev. Daniel Njeru Wachira on Saturday 7th January 2023 and wish to request all the leadership of the Church, from Elders, group and committee officials and deacons to be present to welcome our new Parish Minister Home.

On a somber note, I wish to report that in July 2022, our member, Mrs. Esther Matu, who was really committed to seeing that the congregation and its members did well, was promoted to Higher Glory. We continue to remember Engineer Johnson Matu and the entire family and pray that the Lord of all comfort would continue granting the entire family peace and comfort now and always.

### **b. Ordinances**

The following ordinances were conducted by the Parish Minister during the year in review.

<b>Category</b>	<b>2021</b>	<b>2022</b>	<b>YTY TREND</b>
Infant Baptisms	7	15	+ 114%
Adult Baptisms	1	2	+ 100%
Transfers	12	22	+ 83%
Admissions	20	34	+ 70%

### **c. Family Worship Services**

These have been held every Sunday consistently and we have one service starting at 10 a.m.

The districts are fully involved in leading and ensuring that members fully participate in the same. We have had Holy communion celebrated consistently throughout the Year. I wish to report that during the year in review we had a young man and member of the Church School, Boys and Girls Brigade and District 8, Mr. Samuel Karanja Mwaura, preach during the Sunday worship service and we all witnessed what the Lord can do. There is no restriction to God. He can use anyone, any Vessel for His purpose. Young people, I encourage you, on behalf of the Elders and the entire Church Leadership, to take up more preaching roles when called upon to do so and I encourage you *“Don’t let anyone look down on you because you are young, but set an example for the believers in speech, in conduct, in love, in faith and in purity.” 1 Timothy 4:12.* All things are Possible through Christ Jesus, who gives us strength.

I thank God for the following teams:

- **Covenant Voices** – The Choir, for your sacrifice in practice, throughout the year
- **Mission and Evangelism Team** for spearheading PCEA Muteero's first ever Worship Experience Service on 17th April 2022
- **Board of Social Responsibility** for extending hospitality to all our visitors
- **The Youth Fellowship & Covenant Band** and
- **Church School**, for your work ethic, discipline and commitment during the Christmas Cantata, every Sunday Service and at Church events,
- **Technical (Muteero media)** team, for broadcasting all the services seamlessly and for setting up the sound and screens at all Church events and functions and for revamping our church website: [www.pceamuteero.com](http://www.pceamuteero.com)
- Our support staff, who are always in the background, but never forgotten
- The security committee for arranging security for the church

- And to all Districts, groups, committees and members for working tirelessly throughout the year to ensure that the Worship services proceed without a hitch.

May God bless you mightily !

#### **d. District Fellowships**

The districts remained vibrant and during the year we gladly launched District 11 (Mbagathi), the newest District, shepherded by Elder Peter Mwangi. We are also overjoyed that Elder Florence Mwaura, was ordained and now serves District 2 (Muteero-Mwitu) with gladness and looking unto Jesus. As I stated in my report last year's report, we in PCEA Muteero do not discriminate and there is always a welcome in the Districts and the Districts is where we reach out in practical acts of love and care for one another with the Love of Christ. One of the key pillars of this congregation, and which I can boldly say is our strength, brand and DNA, is the support we have for one another and fellowship. Let us never forsake the fellowship of all believers (Hebrews 10:25).

I want to thank Rev. Simon N. Kamande most sincerely for visiting the Districts during His tenure as Parish Minister. We can all attest that wherever he visited,

He left us very encouraged.



The Elders purpose to have our new Parish Minister, Rev. Daniel Wachira Njeru introduced to the districts and the program of visits will be communicated in due course.

## 2. CHURCH PROPERTY DEVELOPMENT

During the year the following activities took place: -

- a. Conducted repair, maintenance and repainting of the vestry and Parish minister's office.
- b. Received donation of 20 desktop computers and multi-function photocopier. Plans are underway by the coming week to partition the Attic floor of the Joshua Building to make way for an IT/Business Centre cum Computer institute, additional Parish offices and Youth Hall.
- c. Comprehensively reviewed plans for the Project Paul Operation corner and I wish to report that the reviewed project will be an extension of the Joshua Building, which will ensure efficient use of space, and see that the Joshua and Paul

Buildings will be fully accessible to our senior members of the congregation as it will have a lift installed. Project Paul will meet the needs of the Pastoral & Administrative officers of the Parish office and permit us to utilize the Joshua building and the grounds for mission work and to finance missions.

- d. Repaired washroom facilities to make them more accessible

- e. Installed a biodigester at the Guard house/Gate

All this would not have been possible without your generous giving and we in the leadership will not tire thanking the Lord Most High for you.

On the issue of the Transfer of 1/8th parcel of land in Muteero Estate, I wish to report that the same is still pending due to the pending probate and administration by one of the families of the original owners.

This matter has now been pending since December 2016 and the time to consider the way forward is now and I recommend that this AGM do authorize

the Local Church Committee or the Church Board of Management to determine the way forward and execute its recommendations.

### 3. CHURCH FINANCES AND MINISTRY MAINTAINANCE FUND (CESS)

#### a. Church Finances

As mentioned above, your generous giving is what has kept the mission of the Church to the World moving and our trend is as extracted from the Audited financial statements is as under.

Item	2021	2022	YTY TREND
Revenue Church Income	16,093,399	15,187,849	-5.62%
Expenses	12,869,440	16,399,889	+ 27.43%

#### b. Ministry Maintenance Fund

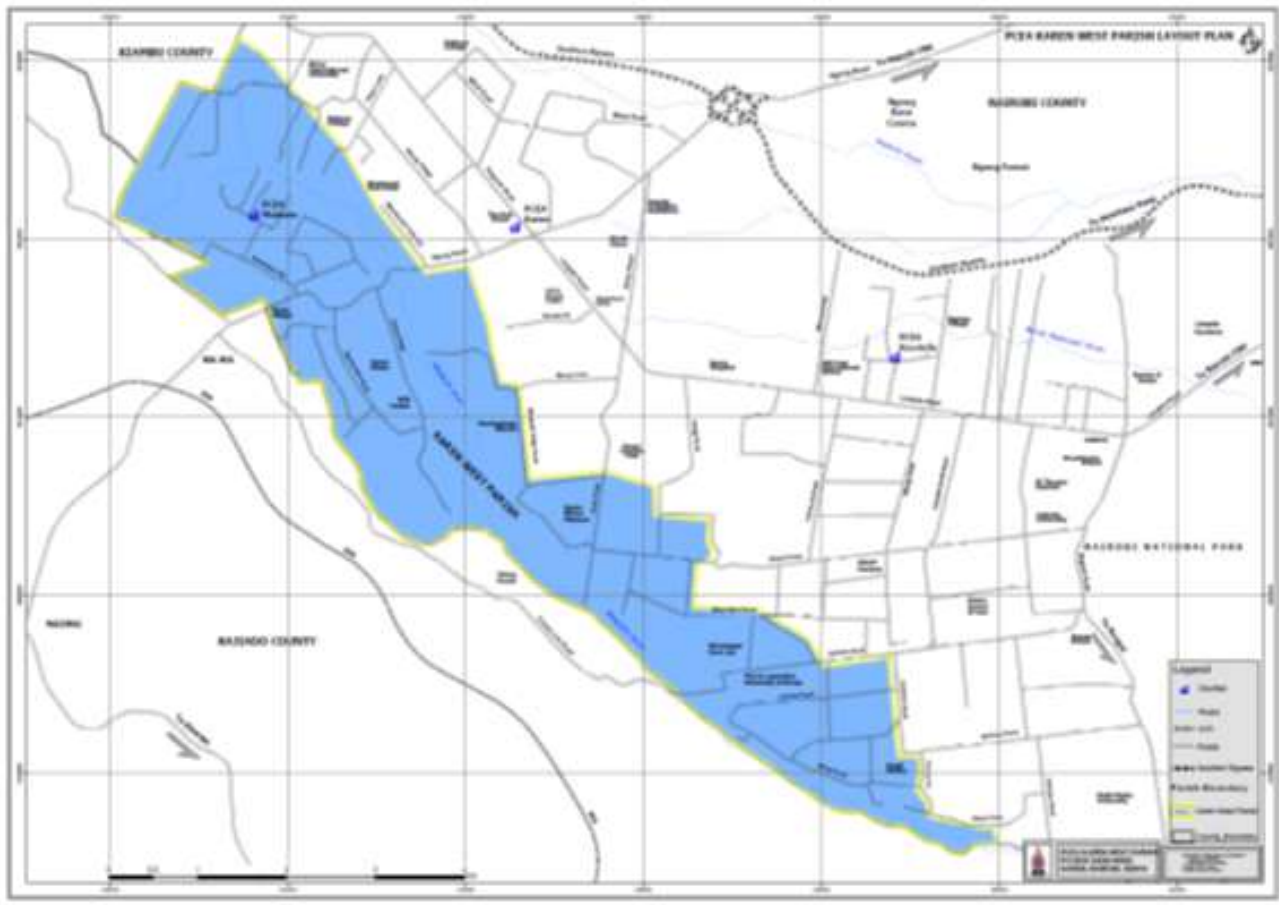
I wish to report that this has been cleared for the previous years which were allocated as under.

Year 2021	Year 2022	YTY TREND
Shs. 6,157,156.00 cleared as at 30th September 2021	7,188,919.00 cleared as at 30th June 2022	+ 16.75%

Despite the challenges, we managed to meet our obligations, due to your sacrificial giving.

#### c. Our new status as a Parish

Our new status as a Parish expands our mandate to reach the community around us and to the Geographical area identified as under as well as be the coordinator of the mission work in Namanga on behalf of Milimani South Presbytery.



This is indeed a great honor to the congregation and with God being our helper, we can, and we will by God's grace reach out to our area of influence and beyond. The prayer of the leadership of the Church is that in the not-too-distant future, we will identify a location to plant a new congregation near the co-operative college. That being the position, I recommend to this AGM that give ourselves at least two (2) years to scout and pray and we have set before this AGM the budget for the year FY 2022/2023, for your consideration and request that the same is approved.

#### **4. LOCAL CHURCH COMMITTEE (LCC)**

The LCC has had regular monthly meetings to manage the temporal affairs of the congregation. The key highlights of the year were the LCC

- a. Establishing a Parish upgrade committee which assisted the church in meeting all the requirements of the upgrade to Parish status successfully.
- b. Encouraging the establishment of a Sacco whose registration is now underway
- c. Organised 2 Leadership trainings seminars as opposed to the target of 3.

### **Challenge In the Year under review**

- Low congregation score of 65% in the audit conducted by the Parish Audit committee on governance compliance, with regards to availability contracts for staff and minutes of groups and committees. These are areas we will have to improve, and our score should be above 95%.

The LCC resolved in meeting of 3<sup>rd</sup> December 2022, which was the last LCC meeting until another congregation is established within PCEA Karen West Parish, that

- a. The LCC Transitions to a Church Board of Management (CBM) as provided in Act 14 of the Practice and Procedure Manual
- b. The names of the members of the CBM be forwarded to this AGM for ratification, which names are as under: -

#### **CBM Executive Committee**

1. Elder Wangai M. Maina- Chair
2. Dr. Gladys Kinyanjui -Secretary
3. Mrs. Faith Mureithi- Treasurer
4. Mrs. Mercy Mwangi
5. Mrs. Lucy Njimu
6. Mrs. Anne Kibiku
7. Mr. Chris Karumba
8. Mr. Joseph Muraguri
9. Mr. Peter Nderitu
10. Dr. Mike Okinyo

#### **CBM Members**

1. Deacon representative from Districts
2. Groups and Committee Chairmen or such representative sent by the Groups/Committees

As the LCC transitions to the CBM, I request that the congregation supports the CBM as it supported the LCC.

I encourage the CBM, to entrench the Governance principles set out in the PCEA Practice and Procedure manual and other policy manuals of the church, through

- Leadership training
- Implementation of the PCEA Karen Parish Governance Audit report of PCEA Muteero, with Christian Love and boldness
- Capacity building, by making a policy that the youth be mentored by reserving vice chairperson positions in groups and committees to the Youth so that they can learn our procedure and what we believe in, that we are a priesthood of all believers (1st Peter 2:4-5)
- Audit of group and committee records to ensure that we have a responsible and responsive leadership that is anchored and aligned on the Word of God and Godly values of order, transparency, love and excellence in what is good.

## **5. WAY FORWARD 2023 AND FUTURE PLANS**

a. Continue in our journey of Faith of being molded into a congregation that pleases God, and with more mission outreach and social responsibility to our community and Namanga Mission area

b. Invest in the Children Teens and Youth (CTY) ministry for by doing so we will be acting with skill and wisdom, (Ecclesiastes 10:10) when the next generation who have more strength are equipped and closely mentored for roles in the Kingdom of God, at the workplace and in society.

c. Operationalize the CBM and its sub-committees and implement the PCEA Karen Parish Audit report on governance issues and implement the PCEA Karen Parish Strategic plan as customized to suit the needs of PCEA Karen West Parish.

d. Hold at least 3 trainings for Church leadership in the year

## **CONCLUSION**

My heart is filled with Joy and gratefulness at your sacrificial giving to the Lord. May He Always hear your prayer when you call on Him.

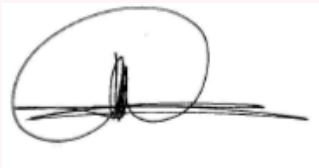
As we look forward to 2023 and beyond, we have hope as we look to the eternal builder, the Author and Finisher of our faith, I just want to point out: -

- We have broken camp and advanced.

- God has brought us from very humble beginnings as a Church, from a bush and uncultivated land to where we are today. He is a miracle worker, and He is Jehovah Jireh!
- A Parish seemed a distant and impossible dream to our founders who were few, but they did not stop dreaming or praying that more would be added to them.
- Though the vision (of a Parish) tarried, it has come to pass after 41 years. God has done more than our founders ever thought or imagined.
- It is wonderful, it is marvelous, look what the Lord has done. May the name of the Lord be Praised!

May your minds hearts and homes be stayed on this promise, during this Christmas season and in the Year 2023, that God makes all things beautiful in His time, only Have Faith, take God at His Word and Pray without ceasing.

Yours in Christ's Service  
PCEA MUTEERO CHURCH

A handwritten signature in black ink, consisting of a large, stylized loop at the top and a horizontal line extending to the right.

ELDER WANGAI MAINA  
LCC CHAIR 2021/2022  
[www.pceamuteero.com](http://www.pceamuteero.com)

# Auditor's Report

## FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER, 2022

### Auditors

Philip Kamuru & Associates  
Certified Public Accountants  
P.O. Box 79612 - 00200,  
Nairobi



### Executive Committee Members

Rev. Simon N. Kamande	-	Parish Member
Elder Wangai Maina	-	Chairman
Dr. Gladys Njoki Kinyanjui	-	Secretary
Faith Muthoni Muriithi	-	Treasurer
Christopher Karumba	-	Finance and Development Chairman



### Finance Committee Members

Christopher Karumba	-	Finance and Development Chairman
Faith Muthoni Muriithi	-	Treasurer
Elder Wangai Maina	-	Congregation Chairman
Group Treasurers	-	Members



### Parish Officials

Rev. Simon N. Kamande  
Evangelist Samuel N. Waweru



### Location

Ngong' Road / Kerarapon Road  
P.O. Box 24346 - 00502,  
Karen, Nairobi



**PCEA MUTEERO  
KAREN PARISH  
REPORT OF THE FINANCE COMMITTEE  
FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2022**

The Finance Committee submits the annual report and audited financial statements for the year ended 30<sup>th</sup> September 2022 which show:-

1. **Registration**  
The Church is a constituent member of Presbyterian Church of East Africa which is registered in Kenya under the Societies Act.
2. **Results**  
The net surplus / (deficit) for the year of Ksh (92,040) year 2020/2021 Kshs 3,223,959 has been added to / (deducted) from the fund account
3. **Financial statements**  
At the date of this report, the Finance Committee members were not aware of any circumstances which would have rendered the values attributed to the assets in the financial statements misleading.
4. **Accumulated retained earnings**  
The retained earnings are as set out on page 8.(Statement of changes in Fund account)
5. **Finance Committee members**  
The committee members who held office during the year and to the date of this report are as set out on page 1.
6. **Auditor**  
The Church auditor, Philip Kamuru & Associates has expressed its willingness to continue in office in accordance with the terms of appointment.

.....  
Finance Chairman

.....  
Treasurer



**PRESBYTERIAN CHURCH OF EAST AFRICA  
PCEA MUTEERO, KAREN PARISH  
STATEMENT OF FINANCE COMMITTEE'S RESPONSIBILITIES  
FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2022**

The Finance Committee is required to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the Church as at the end of the financial year and of its operating results for that year. It is also required to ensure that the Church keeps proper accounting records that disclose, with reasonable accuracy the financial position of the Church.

The Finance Committee accepts responsibility for the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error. They also accept responsibility for:-

- (i) Designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial statements.
- (ii) Selecting and applying appropriate accounting policies and
- (iii) Making accounting estimates and judgements that are reasonable in the circumstances.

The Finance Committee is of the opinion that the financial statements give a true and fair view of the state of the financial affairs of the Church as at 30<sup>th</sup> September 2022 and of its income and expenditure statements and cash flows for the year then ended in accordance with the International Financial Reporting Standards and requirements of the Societies Act.

Nothing has come to the attention of the Finance Committee to indicate that the Church will not remain a going concern for at least twelve months from the date of this statement, despite the prevailing state of Corona Virus (Covid-19) which is being well managed by the church.

The statement was approved by the Finance Committee on 11<sup>th</sup> December.....2022 and signed on its behalf by:-



.....  
Finance Chairman



.....  
Treasurer



.....  
LCC Chairman



**PCEA MUTEERO CHURCH**

Report of the independent auditor to the members of PCEA Muteero Church  
For the year ended 30<sup>th</sup> September 2022

**Opinion**

We have audited the accompanying financial statements of PCEA Muteero Church, set out on pages 6 to 15 which comprise the statement of financial position as at 30<sup>th</sup> September 2022, statement of comprehensive income and statements of changes in fund account and cash flows for the year then ended, and notes, including a summary of significant accounting policies.

In our opinion the accompanying financial statements give a true and fair view of the financial position of the Church as at 30<sup>th</sup> September 2022 and of its financial performance and cash flows for the year then ended in accordance with the International Financial Reporting Standards and the Societies Act.

The Local Church Committee have prepared the financial statement based on going concern subject to material uncertainties due to prevailing Covid-19 pandemic.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report.

We are independent of the Church in accordance with the International Ethics Standards Board for Accountants' Code of Ethics for Professional Accountants (IESBA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Kenya, and we have fulfilled our ethical responsibilities in accordance with these requirements and the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Key Audit Matters**

Key audit matters are those matters that, in our professional judgement, were of most significance in our audit of the financial statements of the current period. Those matters were addressed in the context of our financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on those matters.

**Other information**

The Local Church Committee is responsible for the other information. Other information comprises the information included in the Annual Report, but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Local Church Committees' responsibility for the financial statements**

The Local Church Committee is responsible for the preparation and fair presentation of the financial statements that give a true and fair view in accordance with the International Financial Reporting Standards and the requirements of the Societies Act, and for such internal control as the Local Church Committee determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Local Church Committee is responsible for assessing the Church's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee either intends to liquidate the Church or to cease operations, or have no realistic alternative but to do so.



**PCEA MUTEERO****Report of the independent auditor to the members of PCEA Muteero Church****For the year ended 30<sup>th</sup> September 2022****Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Church's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of Committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Church's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of the auditor's report. However, future events or conditions may cause the Church to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**Report on other legal requirements**

As required by the Kenyan Societies Act we report to you, based on our audit, that:

- i) We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit;
- ii) In our opinion proper books of account have been kept by the Church, so far as appears from our examination of those books; and
- iii) The Church's statement of financial position and statement of comprehensive income are in agreement with the books of account.

The engagement partner responsible for the audit resulting in this independent auditor's report is  
CPA Philip Kamuru – P/No. 582

*Philip Kamuru*  
For and on behalf of Philip Kamuru & Associates  
Certified Public Accountants  
Nairobi, Kenya

**PHILIP KAMURU & ASSOCIATES**  
**CERTIFIED PUBLIC ACCOUNTANTS**  
**P. O. Box 79612,**  
**NAIROBI.**

*13th June*  
..... 2022

**PCEA MUTEERO  
KAREN PARISH  
STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2022**

	Notes	2022 Kshs	2021 Kshs
<b>Income</b>			
Church income	4	14,685,271	14,367,291
Groups	4	<u>232,578</u>	<u>1,164,461</u>
		<b>14,917,849</b>	<b>15,531,752</b>
Other income	4	<u>270,000</u>	<u>561,647</u>
		<b>15,187,849</b>	<b>16,093,399</b>
<b>Operating expenses</b>			
Parish cess		7,188,919	6,157,156
Administration		4,205,419	3,607,644
Establishment		2,472,507	2,431,495
Groups & Committees		1,710,544	282,245
Others		<u>822,500</u>	<u>390,900</u>
<b>Total expenditure</b>	5	<b><u>16,399,889</u></b>	<b><u>12,869,440</u></b>
<b>Surplus / (Deficit) for the year</b>	6	<b><u>(1,212,040)</u></b>	<b><u>3,223,959</u></b>
<b>Other Comprehensive Income</b>			
Prior Year Adjustments	6	1,120,000	-
<b>Net Surplus/ (Deficit) for the Year</b>		<b><u>(92,040)</u></b>	<b><u>3,223,959</u></b>

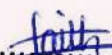


**PCEA MUTEERO  
KAREN PARISH  
STATEMENT OF FINANCIAL POSITION  
AS AT 30<sup>TH</sup> SEPTEMBER 2022**

	Notes	2022 Kshs	2021 Kshs
<b>Assets</b>			
<b>Non current assets</b>	7	49,774,625	50,808,016
<b>Current assets</b>			
Receivables	8	-	359,644
Cash at bank and in hand	9	<u>1,903,546</u>	<u>627,711</u>
		<u>1,903,546</u>	<u>987,355</u>
<b>Total assets</b>		<u>51,678,171</u>	<u>51,795,371</u>
<b>Current liabilities</b>			
Payables	10	-	30,160
Accrued liabilities	11	<u>40,000</u>	<u>35,000</u>
		<u>40,000</u>	<u>65,160</u>
<b>Reserves</b>			
Accumulated funds	12	51,730,211	48,506,252
Surplus / (Deficit) for the year		<u>(92,040)</u>	<u>3,223,959</u>
		<u>51,638,171</u>	<u>51,730,211</u>
<b>Total reserves &amp; liabilities</b>		<u>51,678,171</u>	<u>51,795,371</u>

The financial statements on pages 6 to 15 were approved by the Finance & Development Committee on 11<sup>th</sup> December.....2022 and signed on its behalf by:-

  
.....  
Finance Chairman

  
.....  
Treasurer

  
.....  
LCC Chairman

**PCEA MUTEERO  
KAREN PARISH  
STATEMENT OF CHANGES IN FUND ACCOUNT  
FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2022**

	Main Account - Kshs	Project Joshua - Kshs	Groups - Kshs	Totals - Kshs
<b>Year 2020 / 2021</b>				
01.10.2020	9,209,078	37,166,904	2,130,270	48,506,252
Year 2020/2021	2,341,743	-	882,216	3,223,959
30.09.2021	11,550,821	37,166,904	3,012,486	51,730,211
<b>Year 2021 / 20222</b>				
01.10.2021	11,550,821	37,166,904	3,012,486	51,730,211
Year 2021/2022	265,926	-	(1,477,966)	(1,212,040)
Prior year Adjustments	-	-	1,120,000	1,120,000
30.09.2022	11,816,747	37,166,904	2,654,520	51,638,171

**PCEA MUTEERO  
KAREN PARISH  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2022**

	2022 Kshs	2021 Kshs
<b>Cash flows from operating activities</b>		
Surplus / (Deficit) for the year	(92,040)	3,223,959
<b>Adjustments for :</b>		
Depreciation	1,446,884	1,362,302
Groups income	<u>357,966</u>	<u>(882,216)</u>
<b>Prior year Adjustment</b>	<b>1,712,810</b>	<b>3,704,045</b>
<b>Changes in operating assets and liabilities</b>		
(Increase) / decrease in receivables	359,644	(359,644)
Increase / (decrease) in payables & accruals	<u>(25,160)</u>	<u>(834,808)</u>
<b>Cash generated from operations</b>	<b>2,047,294</b>	<b>2,509,593</b>
Groups income / (loss)	<u>(357,966)</u>	<u>882,216</u>
<b>Net cash from operating activities</b>	<b><u>1,689,328</u></b>	<b><u>3,391,809</u></b>
<b>Cash flows from investing activities</b>		
Additions to assets	(413,493)	(2,805,316)
Adjustment to assets	<u>-</u>	<u>-</u>
<b>Net cash used in investing activities</b>	<b><u>(413,493)</u></b>	<b><u>(2,805,316)</u></b>
<b>Cash flows from financing activities</b>		
Project Joshua	<u>-</u>	<u>-</u>
<b>Net cash used in financing activities</b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>Net increase / (decrease) in cash and cash equivalents</b>	<b>1,275,835</b>	<b>586,493</b>
Cash and cash equivalent at start of year	<u>627,711</u>	<u>41,218</u>
<b>Cash and cash equivalent at end of year</b>	<b><u>1,903,546</u></b>	<b><u>627,711</u></b>



**PCEA MUTEERO**  
**NOTES AND SIGNIFICANT ACCOUNTING POLICIES**  
**FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2022**

**1. General information**

PCEA Muteero is a congregation within PCEA Karen Parish and Presbytery of Milimani. The principal activities of the Church include the vision of reflecting Christ in all aspects by worshipping God and caring for humanity in obedience to the great commission among other objectives.

**2. Basis of preparation and summary of significant accounting policies**

The financial statements have been prepared on a going concern basis and in compliance with International Financial Reporting Standards (IFRS) issued by the International Accounting Standards Board. They are presented in Kenya shillings (Kshs) rounded to the nearest shilling. The measurement basis used is the historical cost basis except where otherwise stated in the accounting policies below:-

**a) Revenue recognition**

Revenue is recognized when received except where there is a firm commitment in writing. All revenue including adjustments of revenue nature has been reflected in income and expenditure in conformity with International Financial Reporting Standards.

**b) Expenses recognition**

All expenses are recognized when incurred resulting in liabilities for unpaid obligations.

**c) Parish cess**

The amount payable for the year (Budget) is fully expensed in the relevant accounting year. Any surplus or deficit is carried forward as a prepayment or a payable in the balance sheet.

**d) Groups and committees**

The groups are self sustaining and their corresponding incomes / expenditure are reconciled to arrive at closing balances.

**e) Non current assets**

These are stated at cost except where cost is not easily ascertainable whereby the best estimate is applied. Asset values are reviewed annually with a view to writing them down when the carrying values are depleted. The finance committee has the prerogative of reviewing asset values which are grossly understated with a view of making the statement of financial position to reflect realistic values. The method used should be disclosed.

Assets are depreciated using straight line method with a view of writing them down over their estimated useful lives. The following rates are applicable:-

Land & buildings	2%
Furniture & fittings	12.5%
Tents & chairs	12.5%
Equipment & computer	12.5%
Compound development	2%
Tools & movables	12.5%

**f) Receivables**

Receivables are recognized at original pledge amounts. Bad debts if any are written off when all reasonable steps to recover them have been taken without success.

**g) Payables**

Payables are stated at their nominal value.

**h) Cash and cash equivalents**

Cash and cash equivalents comprise cash at bank and cash in hand. It also includes any investments in securities.

**3. Judgement and key sources of estimation uncertainty**

No significant judgements have had to be made by the Finance Committee in preparing these financial statements.



**PCEA MUTEERO**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2022**

**4. Income**

Gross income is received from the following sources:-

	2022 Kshs	2021 Kshs		
<b>i. Main account</b>				
Offertory	6,589,972	10,910,531		
Tithe	2,864,870	1,091,160		
Thanksgiving	4,132,854	-		
Holy Communion	65,817	-		
Donations	1,021,158	2,365,800		
Merchadising	10,600	-		
	<u>14,685,271</u>	<u>14,367,291</u>		
<b>ii. Group / Committees Income</b>				
Youth	-	-		
Church school	115,988	44,461		
Boys & Girls Brigade	20,710	-		
Woman's Guild	-	-		
PCMF	-	1,000,000		
Christian Education	-	120,000		
Mission & Evangelism	49,210	-		
JPRC	32,600	-		
	14,070	-		
	<u>232,578</u>	<u>1,164,461</u>		
<b>iii. Other income</b>				
Project Joshua Rent	270,000	-		
Others	-	561,647		
	<u>270,000</u>	<u>561,647</u>		
<b>Total receipts</b>	<u>15,187,849</u>	<u>16,093,399</u>		
<b>iv. Groups / Committee funds</b>				
	Opening Balance Kshs	Receipts Kshs	Payments Kshs	Closing Balance Kshs
Brigade	385,730	-	-	-
Church school	486,850	20,710	(89,500)	298,300
Youth	(91,647)	115,988	(211,879)	390,959
Womans Guild	2,053,149	-	(53,000)	(144,647)
Christian Education	(28,002)	-	(1,000,000)	1,053,149
Mission & Evangelism	(306,988)	49,210	(59,575)	(38,365)
Health	(91,660)	32,600	(95,000)	(369,388)
PCMF	97,598	-	(10,000)	(101,660)
JPRC	50,206	-	(120,000)	(22,402)
BSR	(30,000)	14,070	(25,000)	39,276
Others	487,250	-	(46,590)	(76,590)
<b>Totals</b>	<u>3,012,486</u>	<u>232,578</u>	<u>(1,710,544)</u>	<u>487,250</u>
<b>Surplus</b>	3,560,783	-	-	1,515,882
<b>Deficit</b>	(548,297)	-	-	2,268,934 (753,052)

	2022 Kshs	2021 Kshs
Receipts for the year	232,578	1,164,461
Payments for the year	<u>(1,710,544)</u>	<u>(282,245)</u>
	<u>(1,477,766)</u>	<u>882,216</u>

**PCEA MUTEERO**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2022**

**5. Operating expenses**

These are fully incurred in the sustenance of the Church operations with the following highlights:

- i. Assets are depreciated and the depreciation charged to operating expenses.
- ii. Parish cess expense is the total budget figure. Excess Parish cess paid is reflected as a prepayment and any underpayment is reflected as a liability.

**6. (i) Net surplus / (deficit)**

Net surplus / (deficit) is stated after charging the following:-

	2022 Kshs	2021 Kshs
Audit fee	40,000	35,000
Depreciation	1,446,884	1,362,302
<b>(ii) Comprehensive Income</b>		
<b>Prior year Adjustments</b>		
Womans' Guild	1,000,000	
PCMF	120,000	
	<u>1,120,000</u>	

**7. Non current assets**

**i. Property and equipment**

	Computers	Land & Buildings	Furniture & Fittings	Tents & Chairs	Music system & Projector	Compound Devt.	Tools & Movables	Totals
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
<b>Cost</b>								
01.10.2021	23,000	52,076,029	1,390,192	1,131,486	4,151,485	1,231,679	153,615	60,157,486
Additions	-	-	68,793	60,000	284,700	-	-	413,493
Disposals	-	-	-	-	-	-	-	-
<b>30.09.2022</b>	<u>23,000</u>	<u>52,076,029</u>	<u>1,458,985</u>	<u>1,191,486</u>	<u>4,436,185</u>	<u>1,231,679</u>	<u>153,615</u>	<u>60,570,979</u>
<b>Depreciation</b>								
Rates %age	25%	2%	12.5%	12.5%	12.5%	2%	12.5%	
01.10.2021	5,750	4,961,270	1,248,821	1,126,737	1,742,844	169,047	95,001	9,349,470
Year 2021/2022	5,750	1,041,521	26,271	8,094	336,668	21,253	7,327	1,446,884
Disposals	-	-	-	-	-	-	-	-
<b>30.09.2022</b>	<u>11,500</u>	<u>6,002,791</u>	<u>1,275,092</u>	<u>1,134,831</u>	<u>2,079,512</u>	<u>190,300</u>	<u>102,328</u>	<u>10,796,355</u>
<b>Carrying values</b>								
30.09.2022	11,500	46,073,238	183,893	56,655	2,356,673	1,041,379	51,287	49,774,625
30.09.2021	17,250	47,114,759	141,371	4,749	2,408,641	1,062,632	58,614	50,808,016
<b>ii. Additions</b>								
					2022 Kshs		2021 Kshs	
Music system & Projector					284,700		500,800	
Tools movables and lawn mower					-		50,000	
Land and Building					-		1,000,000	
Furniture and fittings					68,793		92,516	
Tents and chairs					60,000		-	
Computers					-		-	
Generator					-		23,000	
					<u>413,493</u>		<u>1,139,000</u>	
							<u>2,805,316</u>	
<b>iii. Carrying values</b>								
Computers					11,500		17,250	
Land & buildings					46,073,238		47,114,759	
Furniture & fittings					183,893		141,371	
Tents & chairs (W/ Guild)					56,655		4,749	
Music system & Projector					2,356,673		2,408,641	
Compound development					1,041,379		1,062,632	
Tools & movables					51,287		58,614	
					<u>49,774,625</u>		<u>50,808,016</u>	

**PCEA MUTEERO**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2022**

**7. Non current assets (Cont.)**

**iv. Gross assets movement schedule**

Asset category	Opening Balance	Additions	Disposals	Balance
	Kshs	Kshs	Kshs	Kshs
Land - Church plot	2,399,970	-	-	2,399,970
New plot - Muteero B	1,000,000	-	-	1,000,000
Church building	5,630,215	-	-	5,630,215
Vestry	841,860	-	-	841,860
Project Joshua	36,529,404	-	-	36,529,404
Bicycle	6,000	-	-	6,000
Washing place	700,000	-	-	700,000
Pews	676,039	-	-	676,039
Pulpit	68,300	-	-	68,300
Furniture	645,853	68,793	-	714,646
Music system & Projector	2,511,685	508,700	-	2,796,385
Camera Equipment	500,800	-	-	500,800
Car park	479,000	-	-	479,000
Compound	678,090	-	-	678,090
Gate	74,589	-	-	74,589
Lawn mower	147,615	-	-	147,615
House W/ guild	4,974,580	-	-	4,974,580
Tents & chairs W/ Guild	1,131,486	60,000	-	1,191,486
Computers	23,000	-	-	23,000
Generator	1,139,000	-	-	1,139,000
Office equipment	-	-	-	57,158
<b>Totals</b>	<b>60,157,486</b>	<b>413,493</b>	<b>-</b>	<b>60,570,979</b>

**v. Summary (Gross assets)**

	2022	2021
	Kshs	Kshs
Computers	23,000	23,000
Land & buildings	52,076,029	52,076,029
Furniture & fittings	1,458,985	1,390,192
Tents & chairs	1,191,486	1,131,486
Music system & Projector	4,436,185	4,151,485
Compound development	1,231,679	1,231,679
Tools & movables	153,615	153,615
	<b>60,570,979</b>	<b>60,157,486</b>

Land and buildings includes the cost of the completed project Joshua Kshs 36,529,404.

**8. Receivables**

**i. Parish cess status**

	2022	2021
	Kshs	Kshs
Balance brought forward	(359,644)	864,808
Cess to Parish	7,143,168	6,157,156
Additional Cess	45,751	-
Paid	(6,829,275)	(7,023,808)
Less overhead allocated	-	(357,800)
<b>Balance (receivable) / payable</b>	<b>-</b>	<b>(359,644)</b>



**PCEA MUTEERO**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2022**

**8. Receivables (Cont.)**

	2022 Kshs	2021 Kshs
<b>ii. Allocated overheads</b>		
Security	-	172,000
Electricity	-	74,700
Office expenses & Stationery	-	-
Water	-	4,700
Telephone airtime & postage	-	37,000
Insurance	-	69,400
	<u>-</u>	<u>357,800</u>
Less recovered through Parish cess (note8(ii))	-	<u>(357,800)</u>
<b>Balance Carried Forward</b>	<u>-</u>	<u>-</u>

**9. Cash and cash equivalents**

Made up of cash at banks and cash in hand as follows:-

Cash at bank- Absa	1,903,546	618,711
Cash in hand	-	9,000
	<u>1,903,546</u>	<u>627,711</u>

**10. (i) Payables**

Balance brought forward	-	-
Equipment for Brigade	-	-
CYT Directors Fund	-	-
CYT Reversal overstatement	-	-
Muteero@40	-	-
	<u>-</u>	<u>30,160</u>
	<u>-</u>	<u>30,160</u>

**(ii) Parish Cess Payable**

Parish cess is made up of the following balances.

Balance b/f	Nil	Nil
Net balance for the year (Note 8 (i))	-	-
Reversal/ (adjustment)	-	-
Cess Paid	-	-
Balance c/forward	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>

**11. Accrued liabilities**

Audit fees	-	-
Parish cess (Details below)	40,000	35,000
Bank account (Absa)	-	-
	<u>-</u>	<u>-</u>
	<u>40,000</u>	<u>35,000</u>

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2022**

- 12. Accumulated surplus (Refer to schedule on page 8)**  
The accumulated surplus reflects continuous income over expenses and is supported by the total net assets.
- 13. Currency risk**  
The church operates wholly within Kenya and has its assets and liabilities denominated in local currency. Any foreign currency received by the church in form of offering and donations are translated to Kenya currency at the transaction date. The church did not hold any currency at the Balance sheet date and as such no significant risk is undertaken.
- 14. Commitments**  
The church has no commitments at the close of the year apart from those expressed in these financial statements.
- 15. Contingent liabilities**  
The church is not aware of any events legal or otherwise, up to the period of finalizing these financial statements which may result in liabilities.
- 16. Events after the balance sheet date**  
The prevailing Corona Virus (Covid-19) has affected the church attendance but without affecting the church continuity status. Virtual media viewing has been instituted with great success.

**PCEA MUTEERO****KAREN PARISH**Supplementary information for the year ended 30<sup>th</sup> September 2022**SCHEDULE OF OPERATING EXPENSES**

	2022 Kshs	2021 Kshs
<b>Cess</b>		
Parish cess (Budget)	7,188,919	6,157,156
<b>Administration</b>		
Salaries & allowances	981,196	1,258,698
Office expenses	904,196	427,654
Stationery & printing	189,900	34,472
Telephone, airtime & Internet	155,450	84,633
Transport & travelling	9,460	19,570
Security	680,400	343,750
Electricity	266,004	149,404
Water	80,450	9,420
Audit fee	40,000	35,000
Donations & Hospitality	315,000	95,000
Entertainment	374,805	303,740
Seminars & retreat	134,000	-
Mission preachers	62,000	36,000
Bank charges	12,558	9,213
	<u>4,205,419</u>	<u>3,607,644</u>
<b>Establishment expenses</b>		
Depreciation	1,446,884	1,362,302
Repairs & maintenance	787,584	750,845
Insurance	168,359	138,826
Garden maintenance	69,680	179,522
Others	-	-
	<u>2,472,507</u>	<u>2,431,495</u>
<b>Groups / Committees</b>		
Womans' Guild	1,000,000	-
Mission & Evangelism	95,000	5,000
Brigade	89,500	25,000
Church school	211,879	138,245
Youth	53,000	-
Christian Education	59,575	24,000
Health	10,000	50,000
PCMF	120,000	-
JPRC	25,000	10,000
BSR	46,590	30,000
	<u>1,710,544</u>	<u>282,245</u>
<b>Others</b>		
Church choir	198,500	186,900
Church band	624,000	204,000
	<u>822,500</u>	<u>390,900</u>
<b>Total operating expenses</b>	<u>16,399,889</u>	<u>12,869,440</u>
Appendix I		

# PCEA Muteero Budget Year 2022-2023

	FY2021/22	FY2022/23
<b>STAFF COSTS</b>		
Salaries & wages	517,514.65	543,390.38
Honorarium	1,116,330.00	1,188,000.00
	1,633,844.65	1,731,390.38
<b>MMF TO PRESBYTERY</b>		
MMF Current	7,141,324.00	15,423,748.00
<b>ESTABLISHMENT COSTS</b>		
Establishment Expenses	261,875.00	120,000.00
Insurance	168,359.00	180,000.00
Security	530,300.00	550,000.00
Electricity	218,968.00	120,000.00
Water	36,600.00	40,000.00
Repairs & Maintenance	442,327.50	120,000.00
Telephone & Postage	7,000.00	7,000.00
	1,665,429.50	1,137,000.00
<b>OPERATIONAL COSTS</b>		
Donations	180,000.00	180,000.00
Garden Maintenance	66,080.00	66,080.00
General Expenses	1,572,600.00	500,000.00
Gifts	65,000.00	65,000.00
Internet	115,500.00	115,500.00
Mission-Preachers	57,000.00	57,000.00
Office Expenses	622,986.50	120,000.00
Retreat/Training	102,000.00	150,000.00
Stationery & Printing	30,097.00	30,097.00
Transport & Travelling	6,760.00	6,760.00
Bank Service Charges	8,776.80	10,000.00
Auditors Fee	40,000.00	50,000.00
	2,866,800.30	1,350,437.00
<b>OTHERS</b>		
New Parish Celebrations		600,000.00
AGM		100,000.00
Savings		1,200,000.00
		1,900,000.00
<b>TOTALS</b>	<b>13,307,398.45</b>	<b>21,542,575.38</b>

# PCEA Muteero

## Group & Committee Reports

### Youth Group Report

Reporting period: 1<sup>st</sup> October 2021 to 30<sup>th</sup> September 2022

#### 01 Officials during the Period

**Patron:** Elder Muhiu Wangai Maina

**Chairperson:** Jayson Matheri

**Vice chairperson:** David Kangara

**Secretary:** Angeline Mwangi

**Vice Secretary:** Pauline Mwaura

**Treasurer:** Nyambura Thairu

Number of members: 70

#### Activities

1. Sports outreach every Saturday at the church grounds from 1pm.
2. Bible Study which commenced at the end of August, held every Sunday after the church service held at the Joshua building.

#### 02 Major Group achievements

1. Consistency in the daily devotions shared in the groups by deacons and their members.
2. Welcoming of teenagers who graduated from teens class to the youth.

#### 03 Challenges during the year

1. Activities for raising funds for the youth account/kitty
2. Inconsistent number of youth that attend the fellowship



## Health Committee Report

### 01 Officials during the Period

**Patron:** Elder Peter Mwangi

**Chairperson:** Neema Karanja

**Secretary:** Moses Mwaura

**Treasurer:** Margaret Kimani

### Activities

1. Held medical check up
2. Visited members of church who were sick.
3. Participated during the induction service of Rev Kamande.
4. Administered first aid during Memorial and funeral services of our members.
5. Every Sunday we have response team on standby.

## Mission and Evangelism Report

### 01 Officials during the Period

**Patron:** Elder Kamau

**Chairperson:** Charles Mutembei

**Vice chairperson:** David Getau

**Secretary:** Susan Kiragu

**Vice Secretary:** Neema Karanja

**Treasurer:** Simon Mwaura

### Activities

1. Evangelization mission around Muteero/Muhugu, Bulbul, Karen village and 187 people were reached and 46 got saved. One of those who got saved is in the process of being a member.
2. Through evangelism we have three (3) church school children and have joined Girls and Boys Brigade.
3. Mission together with CTY director started discipleship classes for new believers.
4. Nendeni week started on 5th and climax was on 11th September.

# Security Report

Reporting period: 1<sup>st</sup> October 2021 to 30<sup>th</sup> September 2022

## 01 Officials during the Period

**Patron:** Elder Antony Mureithi

**Chairperson:** Mr. Dishon Mahinda

**Secretary:** Mr. Steven Runano

**Treasurer:** Mr. George Warutere

Number of members: 9

## Activities

1. Introduction of armed security officers every Sunday and their payment.
2. Introduction of members duty rosta every Sunday and occurrence book.
3. Review of physical security issues within the church compound.
4. Enhancing of security during major events in the church compound:
  - Parish Minister induction on 13/03/2022.
  - Thanksgiving Sundays April /July 2022 Memorial services of our late members
5. Keeping abreast in all national security advisories as advised by security organs.

## 02 Major Group achievements

1. Introduction of armed security personnel.
2. Recruited a reliable security team members for the church, this is a continuous exercise as we continue to vet more members.
3. Engaging and ensuring that the congregation is aware of the security team and its operations. The chairman gave a talk on safety an security preparedness to the congregation on 31/07/2022 as the country entered the general election on 09/08/2022.

## 03 Challenges during the year

1. The team was not able to purchase the required items due to the financial constraints as the congregation prepared for a new parish status.

# Presbyterian Church Men's Fellowship (PCMF)

Reporting period: 1st October 2021 to 30th September 2022

## 01 Officials during the Period

**Patron:** Elder Peter Mwangi

**Chairperson:** Mr. Peter Nderitu

**Vice chairperson:** Elder David Ndegwa

**Secretary:** John Mbirwa

**Vice Secretary:** Edward Mwaniki

**Treasurer:** Mr. David Gitau

Number of members: 80

## Activities

1. Monthly breakfast fellowships have been well observed
2. Introduction of PCMF prayer and fasting week held in January and June 2022.
3. We had a gifting and mentoring day for the Youth in January 2022.
4. Successful Rite of passage held in March; our young men graduated under the Chanjo age group.
5. We initiated sports evangelism in conjunction with the Youth and bought sports equipment.
6. We visited the sick amongst us, consoled with bereaved members and celebrated with our members during their moments of Joy.

## 02 Major Group achievements

1. We had an outdoor fellowship at Fina Gardens in Naivasha in March 2022.
2. We had a trip to Mombasa from 9th to 12th June 2022
3. Successful Rite of passage held in March; our young men graduated under the Chanjo age group

## 03 Challenges during the year

1. We were not able to commission new members within PCMF levels

# Justice, Peace and Reconciliation Committee

Reporting period: 1st October 2021 to 30th September 2022

## 01 Officials during the Period

**Patron:** Elder Margaret Njoroge

**Chairperson:** Mr Anthony Gacheru

**Vice chairperson:** John Gichuru

**Secretary:** Mr. Erastus Gacheru

**Vice Secretary:** Julie Mugure

**Treasurer:** Mr. George Warutere

Number of members: 10

## Activities

1. Visit of Industrial Area Remand Prison
2. Introduction of clean your closet programme
3. Civic education before election



## 02 Major Group achievements

1. Adoption of clean your closet programme by LCC
2. Recruited new members to Jprc
3. We wish to thank our LCC team for continued support.

## 03 Challenges during the year

1. The team was not able to reintroduce JPRC week on the bulletin, plans are underway to do so.

# Boys and Girls Brigade

Reporting period: 1st October 2021 to 30th September 2022

## 01 Officials during the Period

**Patron:** Mr Joseph Murugu

**Chairperson:** Mrs. Stella Mwaura

**Vice chairperson:** Mrs. Grace Ndungu

**Secretary:** Ms Faith Munuhe

**Vice Secretary:** Ms Neema Karanja

**Treasurer:** Mr. Charles Mutembei

## Activities

The year 2022 started off well and we were able to take part in the following activities:

1. **Officer's Fellowship:** The above named fellowship took place on 16th January 2022 at PCEA Riruta Church and officers Grace Ndungu & Faith Munuhe were able to attend.
2. **NCOs Course:** The NCOs course was held on 15th & 16th April 2022 at PCEA Karen and Faith Munuhe was one of the coordinators.
3. **Brigade Week:** This year's Brigade week was marked on 1st to 7th August 2022 and the Brigade 2022 Theme was "Consider Confidence in God."

The end of Brigade week was marked on Sunday 7th August, a parade was mounted and inspected by the LCC Chairman, Mr. Muhiu Maina. The Boys & Girls Brigade led the service and the preacher of the day was young master Samuel Mwaura who is a Brigade member.

4. **Brigade Band:** This year the boys and girls have continued to practice every Saturday under their teacher Muhia and remarkable improvement has been witnessed. We are also thankful to PCEA Muteero church for purchase of new musical instruments.

During the dedication service held at PCEA Kuwinda on 28th August 2022, the band was invited to perform during the service.

5. **Officer's Fellowship:** The above fellowship was held on 4th September 2022 at PCEA Mukarara - Waithaka Parish and our Chairlady, Stella Mwaura was in attendance.

## 02 Proposed Upcoming Presbytery Brigade Events

- a. **Display:** The above event is scheduled to take place on 22nd October 2022 at PCEA Waithaka and the following activities shall take place:
- Drills
  - Debate
  - Dance
  - Show case of individual talent.
- b. **Camp:** It was proposed that a camp be held from 14th to 18th December 2022 at Namanga.  
We shall prepare our boys and girls to take part in the mentioned activities.

# Christian Education Committee

Reporting period: 1<sup>st</sup> October 2021 to 30<sup>th</sup> September 2022

## 01 Officials during the Period

**Patron:** Elder Mrs. Ruth Gathwara

**Chairperson:** Margaret Kimani

**Vice chairperson:** Lucia Muthoni

**Secretary:** Rahab Muthama

**Vice Secretary:** Anne Nderitu

**Treasurer:** Gladys Muchena

Number of members: 13

## Activities

It's been a year of great blessings especially with the ability to meet in person. We thank God that we have been able to:

1. Take part in the January prayer and fasting period.
2. Hold the Christian Education Week whose climax was the 6th of March 2022 with a sermon by Evangelist Mr. Mutembei.
3. Give success cards to March 2022 KCPE and KCSE candidates.
4. CEC participated in the Presbytery Boundaries Committee on the 14th of this month.
5. CEC stood with our vice chair - Lucia Nderitu following the demise of her husband, Winnie and Elder Mwangi following the passing away of Winnie's father as well as joining the congregation in the celebration of life of Mrs Matu as well as all the related activities.
6. We continue to walk with the Kamunyas as he makes his journey to recovery
7. Acquire 20 computers donated by H.E President Uhuru Kenyatta

## 02 Major Group achievements

1. Acquisition of computers.
2. Holding in person meetings.
3. A successful CEC week in March.

## 03 Challenges during the year

1. It took quite some time to get computers.

*We thank God, everything happens in His timing.*

# Choir Report

## 01 Officials during the Period

**Patron:** Elder John Ndai  
**Chairperson:** Marcel Opiyo  
**Vice chairperson:** Linda Mugambi  
**Secretary:** Winfred Mwangi  
**Vice Secretary:** David Gitau  
**Treasurer:** Irene Kiaraho



## Activities

1. **Bereavements/Weddings:** The choir attended and participated in the burial of one of us the late Mrs. Esther Matu. The choir also attended the wedding of Wangechi Mwaniki and Elder Kibacia's sister.
2. **Growth in Numbers:** 3 members joined the choir and the overall number stands at about 30. All these to the glory of our God
3. **40 years Celebration:** The choir was at the forefront to plan and prepare for this great milestone of our church 1981-2021 by planning for the theme song. We thank the LCC for supporting us.
4. **Induction of Rev. Dr.Kanga:** Some members represented the team on 27<sup>th</sup> February, 2022 at PCEA Unity Parish for the induction Service.
5. **Participation:**
  - We continue to lead in the procession and present during the service.
  - We meet every Sunday in the morning and after the service to practice.
  - We presented during the demise of one of us Esther Matu, Duncan and Winnie's father.

*To God be the Glory !*

# Woman's Guild Report

## 01 Officials during the Period

**Patron:** Elder Emily Wagemba

**Vice chairperson:** Anne Nderitu

**Secretary:** Linda Mugambi

**Vice Secretary:** Lucy Njimu

**Treasurer:** Ruth Maina

## Activities

1. We continue to convene for our all-inclusive monthly meetings every 2nd Saturday of the month.
2. We continue to have fellowships on the 2nd Sunday. This is when we visit our members as need arises.
3. Every Sunday we have morning intercessory prayers from 8:30am to 9:30am. These prayer sessions are open to all the ladies.
4. We also have weekly prayers every Friday on the 2nd floor in the Joshua hall.
5. This year we held seminars and retreats and the attendance was excellent.
6. We participated in the celebration of Muteero@40 years.
7. We participated during the induction service of Rev. Simon Kamande.
8. This year was a special one as we celebrated 100 years of guild. The celebrations were celebrated worldwide. During this week one of the activities were required to do was to visit the ladies who started the guild here at PCEA Muteero Church. The ladies we visited were Mrs. Gladys Muriithi, Mrs. Grace Kimondo and Mrs. Eunice M Barine.
9. The annual Guild week this year has been a successful one, with the highlight being a visit to the safe house for GBV women (Gender Based Violence).
10. On November 2021, we had a dedication service and 11 followers were given their head gears.
11. We continue to receive new followers and so far we have 17 followers who are dedicated and participate in all guild activities.
12. Due to Covid-19 restriction, we did not have our usual annual dinner instead we gifted the guild members with carrier bag which also signified the celebrations of Muteero @40 years.

## 02 Bereavements

1. We lost two of our members namely, Ann Waiganjo and Mrs. Esther Nyabera Matu
2. We continue to visit the sick and those in need and who have lost their loved ones.

*We sincerely thank God that he has brought us this far, he has been our Ebenezer.*

*We also wish to thank the LCC for it has continued to support. They have given us more so towards our activities.*

*For the ladies of the guild we thank you for the support in your giving both in monetary and in kind and in your commitment to all Guild activities through the years.*

## Church School Report

Reporting period: 1st October 2021 to 30th September 2022

### 01 Officials during the Period

**Patron:** Elder Jane Naivasha

**Chairperson:** Mercy Muraguri

**Vice chairperson:** Marcel Opiyo

**Secretary:** Winfred Mwangi

**Vice Secretary:** Mathias Muoria

**Treasurer:** Stella Mwaura

*We thank God this far that He has brought us in the past year. We have seen and experienced God's faithfulness as we served in the Children's Ministry.*

## Activities

- 1. October 2021:** The children participated in the 40 years' celebration held on 4th October 2021. We thank the LCC for purchasing the t-shirts for the children.  
  
The children also presented a song to the Moderator of the 23rd General Assembly. On 9th October 2022 a Teens and Mentors fellowship was held at PCEA Muteero Church.
- 2. December 2021:** We observed our week from 29th November to 5th December 2021. The climax was on Sunday 17th December 2021 when the children greatly participated. The preacher of the day was one of the teens Faith Wambui Muriithi. The theme was Consider Trusting God from the book of 1st Peter 5:7.
- 3. January 2022:** We bid farewell to our outgoing Parish Minister Rev.Dr. Alphonse Kanga on 2nd January 2022. The Church school fraternity presented him with the book as a gift.  
  
On 13th January 2022 we received the incoming Parish Minister Rev.Simon Ngugi Kamande.
- 4. February 2022:** On 5th February 2022, all the teachers held a fellowship at Ngong Hills.
- 5. April 2022:** A Seminar for all teachers and volunteers was held on 9th April 2022 to plan for the VBS.  
  
The VBS was held from 19th – 22nd April 2022 at PCEA Muteero Church. We thank all those who donated generously to this noble course  
  
Teens seminar to prepare them as they join the University and Colleges was held from 5th – 13th April 2022.
- 6. June 2022:** The teachers' seminar was held on 18th June 2022 at Subiaco Retreat Centre, Karen.
- 7. July 2022:** Church School Seminar was held on 23rd July 2022 at Karen Church for the team to be commissioned and 8 Teachers were commissioned on 24th July 2022.

## 02 Challenges during the year

1. Some of our teachers who are expected to participate do not turn up thus over burdening the others.
2. Parents giving their children phones during service, it becomes hectic for the teachers to control them.
3. We request the parents to give their children a bible, notebook, pen and offertory.

## 03 Closing remarks

*I would like to thank all the teachers and officials for the good work and teamwork they have continued to exercise. Your commitment and support have been overwhelming. I thank God for each one of you and pray the Blessing of the Lord upon you and your families.*

# BSR Report

Reporting period: 1st October 2021 to 30th September 2022

## Activities

1. **On 11/10/2021** We visited Thogoto home for elderly people.
2. **On 24/10/2021** We visited Mr and Mrs Kamunya since Mr Kamunya was unwell.
3. **On 18/11/2021** We ushered during the wedding of Njoki the daughter of our elder Mr and Mrs Njoroge.
4. **On 20/12/2021** We visited Mathare village in Ngong and distributed food stuff to 100 families.
5. **On 2/1/2022** We ushered during the farewell to our outgoing minister Rev.Kanga. We presented a physical gift and an envelope.

6. **On 18/2/2022** We visited Mr and Mrs Waiguru just to appreciate them for the service to the church.
7. **On 13/3/2022** We ushered during the induction of our minister Rev Kamande.
8. **On 5/5/2022** We visited Mr and Mrs Kuria as Mr Kuria was hospitalized.
9. **On 18/5/2022** We ushered during the memorial service of the late Sarah Ndegwa.
10. **On 11/7/2022** We started our BSR week.  
We had planned for some activities but we postponed everything because Mrs Matu passed on that Friday which we had planned to start our activities.
11. **On 17/7/2022** We ushered during the memorial service of the late Mrs Esther Matu.
12. **On 17/7/2022.** We led the church service as it was our climax day.
13. **On 20/7/2022** We joined the family of Mrs Matu as she was laid to rest.
14. **On 11/9/2022** We visited a children's home in Ngong.  
We distributed food stuff.  
On the same day we visited a needy family in district 5 and gave out food stuff.  
We also distributed food stuff to some needy families who are from our church.

## Technical Group Report

Reporting period: 1<sup>st</sup> October 2021 to 30<sup>th</sup> September 2022

### 01 Officials during the Period

**Patron:** Elder Wangai Maina

Number of members: 10

## Activities

1. Inception of Muteero Media.
2. Streamlining and polishing up of church media services. Indoors, outdoors and in the streams
3. In conjunction with the youth, undertook Cantata and new year's concerts.

## 02 Major Group achievements

1. Commencement of income generating activities.
2. Recruited new members to the team.
3. Streamlined sound, AV and online streams to the current standards in the market..

## 03 Challenges during the Year

1. Inconsistent attendance by some members for Sunday Service.
2. Obsolete equipment thus needing constant maintenance due to breakdowns.
3. New equipment needed to further improve our services.
4. Technical team desk required for security and smooth operations of technical team i.e. eliminate idlers.

## 04 Possible solutions

1. Allowance to the key members. That way accountability can be demanded.
2. New equipment needed. A comprehensive list and quotes are included in this document.
3. The technical desk is required to secure the equipment and to keep of idlers who sit in the technical area compounding confusion when problems arise.



**MILIMANI SOUTH PRESBYTERY**  
KAREN WEST PARISH  
PCEA MUTEERO CHURCH.

**GOD BLESS  
YOU.**

**CONTACT US**

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